



# Capital of Australia Mandolinata Inc.

## INSTRUMENT HIRE AGREEMENT

### To hire an instrument and case:

1. Contact COZMO's Secretary ([secretary@cozmo.org.au](mailto:secretary@cozmo.org.au) or 0421 043 082) to advise that you wish to do so & to check availability.
2. This form will be brought to the next Rehearsal/Session for you to complete OR you can download & print it from COZMO's website, complete it, and give it to the Secretary. You will be given a copy of the completed form for your records.
3. On payment of one term's Hiring Fee and provision of a signed and dated Instrument Hire Agreement form to the Secretary, the instrument and case will be supplied to you (COZMO receipt will be issued).

NOTE: Hire or purchase of guitars and basses is not currently available.

### HIRE AGREEMENT – I agree to:

1. accept full responsibility for maintaining the hired instrument (mandolin, mandola or mandocello) and instrument case listed below in sound condition and returning both items in the same condition as when issued (*normal and reasonable level* of 'wear and tear' excepted).
2. keep the instrument safely in its case when not being played, to minimise the risk of accidental damage occasioned by its being knocked over, scratched etc.
3. pay for any repairable damage; or damage beyond repair, or loss (up to replacement value at time of breakage/damage/loss) which may occur to the instrument and/or case during the hiring period.
4. replace the strings<sup>1</sup> during the hiring period if necessary (e.g. due to breakage/usage), and at the end of the hiring period before returning the instrument to COZMO.
5. pay the initial Hiring Fee (\$50 per Term<sup>2</sup>), to COZMO (see payment methods below<sup>3</sup>) at the time of issue of the instrument and case to me.
6. notify COZMO (by email to the Secretary at least seven days before the end of each Term, to advise of my intention to either:
  - a) no longer hire the instrument and to return it at the end of the final Rehearsal or Session of that Term, together with a new set of strings purchased from COZMO (which will be fitted by COZMO); OR
  - b) continue to hire the instrument (if so, please pay by EFT the next Term's Hiring Fee to COZMO and attach the receipt of payment to your email); OR
  - c) purchase the instrument and case for the balance of the purchase price of the instrument and case to COZMO minus hire fee/s already paid (this option available at any time up to the end of the third Term of hire from COZMO).

Name: \_\_\_\_\_  
(please print)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### COZMO MEMBER / COZYMO PARTICIPANT INFORMATION |

COZMO use only:

NAME: \_\_\_\_\_

Instrument\* \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Instrument Serial No. \_\_\_\_\_

(Residential; not PO Box)

Hire Period: Term 1 2 3 4

Payment Method: EFT CASH CHQ

LANDLINE: \_\_\_\_\_

Date paid to COZMO: \_\_\_\_\_

MOBILE: \_\_\_\_\_

Date paid into acc: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Receipt: # \_\_\_\_ Date issued: \_\_\_\_\_

\* Mandolin / Mandola / Mandocello

<sup>1</sup> Preferred replacement strings for mandolins and mandolas are available from COZMO (prices as listed on website at time of replacement or check with Col Bernau, MD COZMO as to strings required for your instrument).

<sup>2</sup> A 'Term' is a 10-week ACT school term plus the holiday period following term's end, with the exception of Term 4 when the instrument must be returned by the final Rehearsal or Session of the term, unless formal notification of the hirer continuing in Term 1 next year has been received and accepted by COZMO's Secretary prior to the end of Term 4 and the hire fee for the new year's Term 1 has been paid).

<sup>3</sup> Payment may be made by electronic funds transfer to COZMO's bank account (BSB: 06 2913 and Account: 1057 9129) if paid in advance and EFT receipt provided to COZMO; **OR** cash at the time of instrument and case issue; **OR** cheque (payable to "COZMO Inc"). COZMO will issue a receipt.